



## **SITE PLAN CHECKLIST**

Site Plans accompany Conditional Use Permits, Conditional Rezoning Applications, and some Business Development. Below is a list of requirements for surveyed site plans. This is not an exhaustive list, as your particular application may warrant additional items. At a minimum, your site plan should include the following:

### **General Items:**

- Vicinity Map
- Date
- North Arrow
- Scale

### **Property Being Surveyed:**

- Total Acreage (outside Right of Way)
- Zoning Classification(s)
- Adjoining Streets and Railroads
- Existing Utility Easements and/or Road Right-of-Way
- Water Features
- Parcel Number (for adjoining property as well)
- Land Owner: Name, Address, Phone Number (adjoining property as well)
- Proposed Use of all Land and Structures
- Proposed Number of Residential Units
- Number of Location of All Structures, Approximate Area and Exterior Dimension
- Screening Required by Section 12-302 and/or Proposed by Applicant
- Proposed Right-of-Way
- Floodplain Areas as Referenced in Section 12-251 (see FEMA flood maps)
- Proposed Phasing, if any, and Schedule for Completion of Entire Project
- Traffic, Parking, Ingress and Egress